

COMMISSION AGENDA

Item No. 4A

Meeting: 9/26/19

DATE: August 22, 2019
TO: Port Commission
FROM: Eric Johnson, Executive Director
Sponsor: Tong Zhu, Chief Commercial & Chief Strategy Officer
SUBJECT: Commission International Travel – Sister Port: Kitakyushu, Japan

A. ACTION REQUESTED

Approval of potential commissioner international travel to Japan to participate in sister port activities with Port of Tacoma's sister port in Kitakyushu, Japan from approximately November 15-19, 2019.

B. BACKGROUND

The Ports of Tacoma and Kitakyushu established a sister port relationship in 1984. Since then, the ports have maintained a tradition of meeting periodically at each port to discuss common areas of interest. The last sister-port meeting was held in July 2016 in Kitakyushu, Japan.

Visit Purpose: The Port of Kitakyushu is planning an event in November 2019 to celebrate their 130th anniversary has suggested consideration of hosting our next sister port conference in Kitakyushu, in conjunction with their anniversary celebration.

Estimated Cost: \$11,500 per person

C. SOURCE OF FUNDS

The 2019 Commission international travel budget provides funds for commissioner international travel from January 1, 2019 through December 31, 2019.

D. CONCLUSION

Recommend approval of commissioner international travel to Japan to participate in sister port activities with Port of Kitakyushu in November 2019.